



OCCA Communities Association (OCCA)

1460 Inkar Road, Kelowna, BC, V1Y 8H7

Tel: 778-484-6222

www.occabc.ca

email: info@occabc.ca

OCCA Communities Association 2024 Annual General Meeting – Minutes

Date: Sunday, December 22, 2024

Time: 1:00 PM – 3:15 PM

Location: Great Room, 2nd Floor, Okanagan Regional Library – Kelowna Downtown, 1380 Ellis St., Kelowna, BC

Number of Verified Voting Members in Attendance: 34

PRESENT:

Dr. Hua Meng – President

Bella Mockford – Director

REGRETS:

Mundia Kabunda – Director

Qiuyan Li – Director

Wen Zhang – Director

Yewon Yim – Director

Jimmy Yan – Director

STAFF:

Fei Liu – Executive Director

Yoshimi Nishimura – Childcare Manager and Site Manager

Cindy Chen – Program Coordinator

Azaria Anderson – Marketing and Communications Specialist

Gary Jiao – Events Manager

We respectfully acknowledge that the OCCA is operating on the traditional, ancestral, and unceded territory of the Syilx Okanagan Nation.



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Noushin Mahmoudpour – Process Improvement Specialist

Jonathan Saavedra Pienovi – Process Improvement Specialist

ALSO PRESENT:

Lynn Galloway, CPA, CGA, RHN Chartered Professional Accountants

Carmen Liang, CPA, CGA, RHN Chartered Professional Accountants

RECORDING SECRETARY: Cindy Chen and Gary Jiao

1. Group Photo

Time: 1:05 – 1:15 PM

A group photo was taken prior to the start of the official meeting.

CALL TO ORDER

Dr. Hua Meng, the meeting chair, called the meeting to order at 1:15 p.m. and welcomed OCCA members and guests to the 2023 AGM.

2. Opening & Adoption of Agenda

Time: 1:15 – 1:25 PM

- Introduction of staff and guests
- Review of meeting procedures

Motion 1 – Adoption of Agenda

Moved by: Dr. Hua Meng

Seconded by: Bin Qi

Motion: That the OCCA membership adopt the 2024 Annual General Meeting agenda.

Outcome: Motion carried unanimously (34 in favor)

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Motion 2 – Approval of 2023 AGM Minutes

Moved by: Dr. Hua Meng

Seconded by: Silver Leung

Motion: That the OCCA membership adopt the minutes from the 2023 Annual General Meeting.

Outcome: Motion carried unanimously (34 in favor)

3. Reports

Time: 1:25 – 2:30 PM

3.1 Executive Director's Report

Time: 1:25 – 2:00 PM

Presenter: Fei Liu, Executive Director

3.2 Finance and Audit Report

Time: 2:00 – 2:15 PM

3.3 Presentation of 2023 Financial Statements

Time: 2:15 – 2:30 PM

Presenters: Carmen Liang, CPA, CGA, RHN Chartered Professional Accountants

Motion 3 – Appointment of Auditor

Moved by: Dr. Hua Meng

Seconded by: Bella Mockford

Motion: That the OCCA membership appoint RHN Chartered Professional Accountants as the auditor until the next Annual General Meeting, subject to no superior alternatives being identified prior to appointment.

Outcome: Motion carried unanimously (34 in favor)

4. Other Business

Time: 2:30 – 2:55 PM

4.1 Board Director Updates

Time: 2:30 – 2:35 PM

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- Acknowledged the resignations of board directors Renxian Tan and Jason Nie (terms served: January 4 – July 9, 2024)
- Introduced new board director Jimmy Yan (term began July 15, 2024)

4.2 OCCA's Updated Mission, Vision, and Values

Time: 2:35 – 2:55 PM

- Presented and discussed.
- No objections or motions raised.

5. Question & Answer Period

Time: 2:55 – 3:10 PM

An open Q&A session was held. Members raised questions regarding future strategic planning and expansion of community programs. Responses were provided by Executive Director Fei Liu.

6. Adjournment

Time: 3:10 – 3:15 PM

Motion 4 – Adjournment of Meeting

Moved by: Dr. Hua Meng

Seconded by: Arthur Lo

Motion: That the OCCA membership adjourn the 2024 Annual General Meeting.

Outcome: Motion carried unanimously (34 in favor)

The meeting adjourned at 3:15 PM.

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